

1974

January 14, 1974

The Executive Committee of the Athens-Clarke County Library Board met at the First National Bank of Athens on Monday, January 14, 1974 at 12:00 noon.

Present were, H.L.Cofer, Jr., Chairman, W.W.Wier, Vice-Chairman, T.H.Milner, Treasurer, and Sarah Maret.

Salary increases for the locally paid staff of the library were discussed. After careful consideration by the Executive Committee, Mr. Milner moved that the salary increases as presented by the Director be accepted for the staff. Motion seconded by Mr. Wier and carried.

Meeting adjourned.

Sarah E. Maret
Sarah E. Maret, Secretary

January 17, 1974

The Athens-Clarke County Library Board met at the Regional Library on Thursday, January 17, 1974 at 4:30 p.m. Present were H.L. Cofer, Jr., W.W. Wier, Mrs. F.H. Mendenhall, Mrs. Carlton James and Sarah Maret.

After a short social hour to which the library staff was invited, the meeting was called to order by Chairman Cofer.

The Chairman reported that salaries of the locally paid staff of the library needed to be increased to meet the needs of increased expenses. He reported that the Executive Committee had met at the First National Bank of Athens on January 15, 1974, to make recommendations concerning salaries. Minutes of this meeting were read. Mr. Wier moved that the recommendations of the Executive Board for increased salaries be approved. Motion seconded by Mrs. Mendenhall and carried. It was noted at this time that the salary scale of the staff was entirely too low and it was suggested that when the budget for the next fiscal year is made that the chairman of the finance committee, the chairman of the personnel committee, the chairman of the board and the director meet with the County Administrator to seek additional funds to grant another salary adjustment at the beginning of the next fiscal year which is July 1. It was also pointed out that the county employees possible get greater salaries and some fringe benefits in their jobs which the library staff does not get. When complete library funding is taken over by the county some benefits might be sought.

The Chairman suggested that committee chairmen should meet with the director regularly to offer advice and help on carrying on the work of the library.

The garden was discussed and it was noted that the county had agreed to pay for the fence which is to be erected at the rear of the parking lot. The contract is to be signed soon and the work should begin at an early date. Mr. Cofer reported that the plaque which is to ^{be} placed in the garden has arrived and that it should be presented later this month. Mr. Cofer reported that the county is setting up a maintenance department to take care of the grounds around the many county buildings. County agent, Hal Tatum, has said that the county is taking bids on equipment such as trucks, mowers, rakes and garden tools to do the work and that the assistant warden might be in charge of a work crew designated to do the work. Mr. Wier said that the entrance to the library at the walkway was in bad shape and that shrubbery should be planted in the bare spots and that something should be placed at this point to keep people from walking over the grass.

It was announced that recent appointments to the board by the Mayor and Council were T.H.Milner, Jr., Troutman Wilson and W.W.Wier.

It was noted that a rotating board was badly needed so that so many members' terms would not expire during the same year. Mr. Wier suggested all resign and that appointments be made on a staggered basis and that the by-laws include a provision for members to stay off the board for one year after their term expires before they may be reappointed. Also it was suggested that members be asked if they they wanted to be reappointed and if they could attend meetings regularly and be an active member of the board. It was felt that this might be advantageous to the board since so many members do not attend meetings and take an active part on the board.

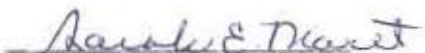
Mr. Wier suggested that L.W.Eberhart would make a good member of the board.

Mrs. Mendenhall suggested that the Constitution be rewritten and brought up to date. Mr. Cofer said that a rough draft should be drawn up and brought to the board to discuss and then submit it for approval.

The merger with Franklin County was discussed and several questions were raised by members. These included the shortage of gasoline, the keeping of financial records and the payment by Franklin County for the service. Mrs. Mendenhall said that definite regulations should be prepared so that when the group meets with the board and Mr. Thaxton, of the State Department of Education, that Franklin County would know what their responsibilities were.

Mrs. Mendenhall moved that a committee be appointed to draw up resolutions on the death of board member, Uly Gunn, and that these resolutions be sent to his family and become a part of these minutes, and that the Director be authorized to buy an appropriate book for the library in memory of Mr. Gunn. Motion was seconded by Mrs. James and carried. Mr. Cofer said that he and Mrs. Mendenhall would form the committee for the resolutions.

There was no other business. Meeting was adjourned.


Sarah E. Maret
Secretary

ATHENS REGIONAL LIBRARY
Athens, Ga.

June 3, 1974

Athens and the Board of Trustees of the Athens Regional Library were saddened to learn of the passing on January 12, 1974 of our faithful and beloved Board member, Uly S. Gunn.

His interest and his contribution in the areas of religious, educational, cultural, social and business life of the entire community were outstanding and will continue to exert a great influence and be an inspiration to those who follow his example of dedicated service. He will be sorely missed.

Therefore Be It Resolved by the Board of Trustees of the Athens Regional Library that this expression of appreciation for the contributions made by Uly S. Gunn to the success and prestige of the library be entered in the minutes of the Board and that a copy be sent to the members of his family expressing our deepest sympathy in the great loss that they, in common with the community, have suffered through his death.


Chairman Athens Regional Library Board


Personnel Chairman (Mrs. F. H.)

March 14, 1974

The Executive Committee of the Athens Regional Library Board met at the Regional Library on Thursday, March 14, 1974. Present were H.L.Cofer, Jr., Mrs. J.B.Neighbors, Troutman Wilson, and Sarah Maret. Mrs. F.H.Mendenhall was not able to attend the first part of the meeting, but came in later. ~~Meeting~~ with the Committee were Miss Lila Rice and Mr. Carlton Thaxton of the State Department of Education.

The purpose of the called meeting was to discuss the specific financial obligations and services involved in the extension of library service to Franklin County. Miss Rice and Mr. Thaxton both cautioned the representatives present that Franklin County should pay all of the costs of the operation of their libraries both on the local front and at the headquarters where much of their work such as book ordering, cataloging and processing of books will be done. They also said that bookmobile service to Franklin County should be provided by the region.

A thorough ^{study} was made of the Franklin County Library budget.

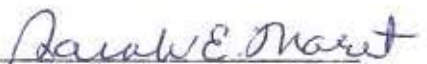
After much discussion it was concluded that a minimum of \$1368.00 above the budget shown would be needed the first year for the operation of the libraries as a part of the region. It was pointed out that by merging with Franklin County the region would qualify for two additional state paid librarians in the region. One would be the result of the additional county and one for the region's passing the 100,000 population mark.

It was pointed out that bookmobile service should be a part of the plan for the merger and the following formula was drawn

up whereby a bookmobile might be purchased over a period of four years. The region should pay one-half the cost of the unit and Franklin County should pay one-half the cost. This was to be at the rate of \$1,000.00 per year until \$4,000.00 was paid. In considering these figures it was assumed that a mini-bookmobile could be bought for approximately \$8,000.00.

It was decided that the Regional Executive Board members would meet with representatives of the Franklin County Board together with Miss Rice and Mr. Thaxton of the State Department of Education on March 20, 1974 to discuss further the financial requirements for Franklin County to come into the region.

There was no other business. Meeting was adjourned.


Sarah E. Maret
Secretary

March 20, 1974

The Athens Regional Library Board met with representatives of the Franklin County Library Board at the Regional Library on Wednesday, March 20, 1974 at 2 p.m.

Present from the Regional Board were, Mr. Cofer, Mrs. Mendenhall, Mr. Wier, Mr. Patterson and Sarah Maret. Present from the Madison County Library Board was Mrs. Langford. Representing the Franklin County Library Board were Mrs. McGarity, Mrs. Purcell, and Mrs. Brown. Also present were Mrs. Enide Strickland, librarian at the Royston Library, who is the chief librarian for Franklin County Libraries. Mr. Carlton Thaxton and Miss Lila Rice of the State Department of Education were also present for the meeting.

Mr. Cofer, chairman of the Regional Library Board, called the meeting to order and discussed fully the financial needs of the Regional Library in considering the merger with Franklin County. He pointed out that there are three libraries operating in the county and that this fact increases the cost of service to the county. It was the opinion of the representatives of Franklin County that all three libraries would have to continue to operate. Mr. Cofer emphasized the need for bookmobile service to residents of Franklin County. To meet this need a unit of some kind would have to be purchased to give this service. A mini-bookmobile was recommended as its cost was a great deal less than a full size bookmobile. To purchase this unit, Franklin County would need to pay one-half its cost or about \$4,000.00. He outlined a plan whereby Franklin County could come into the region by paying \$1,000.00 per year for four years to help purchase a unit.

Over a five year period the following scale was worked out:

Year	Total cost of Bookmobile	Pay for Bookmobile	Pay for Regional Service
1974	4,000.00	1,000.00	1,000.00
1975	3,000.00	1,000.00	2,000.00
1976	2,000.00	1,000.00	3,000.00
1977	1,000.00	1,000.00	4,000.00
1978	000	000	4,000.00

Mr. Patterson suggested that the Franklin County Library Board might seek financial aid from industries in the county to pay the cost of the bookmobile and also to help with the first years cost of regional service. The Board from Franklin County said that they liked this idea and would pursue it.

Much of the discussion which followed centered ^{around} the cost of library service to Franklin County. It was the opinion of the Franklin County representatives that they had gotten an increase in funds from the taxing agencies for the library on the first of this year and that they would not be able to get more funds at this time.

They were congratulated on what they had done to get better support for their libraries.

There was no other business. Meeting was adjourned.

Sarah E. Maret
Sarah E. Maret, Secretary

May 23, 1974

The Athens-Clarke County Library Board met at the Regional Library on Thursday afternoon, May 23, 1974 at 4:30 O'clock.

Present were H.L. Cofer, Jr., Mrs. F.H. Mendenhall, Mrs. J.B. Neighbors, W.W. Wier, Howard Stroud, Mrs. John Wilkins, J.H. Hurley and Sarah Maret.

Chairman Cofer called the meeting to order and welcomed the Board members. Minutes of the Jan. 17, 1974 meeting were read and approved after a change in the wording of the minutes of "county grounds" to "county buildings". Minutes of the Executive Board meetings on March 14, 1974 and March 20, 1974 were read and approved.

Chairman Cofer gave a detailed report on the status of the Franklin County Library proposal to come into the region saying that the county's coming into the region would be subject to the action of the Regional Library Board. He read the preliminary proposal which had been drawn up and presented to the Franklin County Library Board. He reported that he had had a call from Mr. Eberhart, treasurer of the Franklin County Library Board, asking about the purchase of a discontinued traveling classroom unit owned by the Franklin County Board of Education for use as a bookmobile in the county. The unit could be bought for around \$1900.00. Shelves could be added and the unit adapted to serve as a bookmobile. Mr. Weir asked about the age of the unit and about the general condition of the truck saying that the operating expenses could be prohibitive if it were not in good shape.

Committee reports were given. In the absence of grounds chairman, Mr. Patterson, Cofer gave a report on the work which has been done on the library grounds. He said that the shrubbery had been pruned and fertilized, pine straw had been placed around the plants and some plants had been replaced. The walnut tree back of the building had been removed and the oak stump in the island in the parking lot had been taken out. Plantings had been completed in the area at the walk leading from the parking lot to the building. He said that although the work had been ordered for March it was just now being completed. He reported that more work would be done later. John Benton's Landscape Service was in charge of the work. The Board voiced its hearty approval for what had been done and Mr. Weir noted that the grounds were in the best shape than at any time since moving into the new building.

No report was given by the personnel committee.

Building committee reported that Don Phillips had been employed to paint the inside on the library building at a cost of \$550.00. Mr. Weir suggested that the hand rails in the front of the building be painted.

The constitution of the Board was distributed for review. Much discussion ensued with many proposals suggested. It was determined that more consideration should be given to the document before its adoption at the annual meeting.

Terms and appointment of Library Board members was discussed at length. It was noted that Board members Cofer, Hurley and Stroud terms expired March 4, 1974 and that members Mendenhall, Neighbors and Stephens terms are due to expire on June 6, 1974. A system of rotating boards was recommended by Chairman Cofer with a member going off the Board for at least one year before he might be eligible for reappointment. Opposition was expressed by some members to this method as it would not give ample opportunity for officers to complete offices to which they were elected. It was recommended instead that members who miss three regular meetings would automatically be off the Board thus eliminating inactive members. After much spirited discussion, Mrs. Mendenhall suggested that a decision not be made at this time, but that further study be made on the question. Mr. Wier was asked to submit the names of the members whose terms expired in March and those who are due to expire in June for reappointment by the Athens-City Council. Mr. Wier said that each person would be written a letter and asked if they wanted to be reappointed and if they would serve actively on the Board. A written reply would be required. The Director was asked to write the letters and Mr. Wier to sign them.

The question of buying a copying machine was discussed. Two bids were read. It was moved by Mrs. Mendenhall that the lowest bid of \$1660.00 be accepted. Motion seconded and carried.

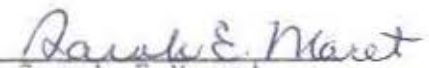
The budget for fiscal '75 was discussed briefly. The Director said she had been told by the County Administrator that the library had been budgeted in the County budget for the \$75,000, which was the amount which had been requested.

It was pointed out that the minimum wage scale would have to be met for the library staff. Miss Maret said she would write to the Labor relations Board in Atlanta requesting permission to pay sub-minimum wages to full-time student help.

The Director reported that additional shelving had been ordered for the reference section and for the magazine storage section.

Mrs. Biles of Winterville, who had been unable to attend the meeting, sent word to the Board that they were invited to the dedication of the new Winterville Library on Saturday, June 15. Winterville has acquired a small building from the county for use as a library building and they are in the process of renovating it. The Director reported that a filing cabinet had been purchased for the library and that they had been given some stools, a small catalog cabinet and several other pieces of small equipment which the library had on hand.

There was no other business. Meeting was adjourned.


Sarah E. Maret
Secretary

ATHENS REGIONAL LIBRARY
ATHENS, GA.

MAY 17 1972

ATHENS-CLARK COUNTY LIBRARY BOARD COMMITTEES

Executive Committee

✓ E.I. COOPER, JR., CHAIRMAN
✓ W.W. WIER
✓ THOMAS H. MILNER, JR.

Finance Committee

THOMAS H. MILNER, JR., CHAIRMAN
W.W. WIER
✓ MRS. J.B. NEITHERBORO
MRS. ROBERT G. STEPHENS, JR.

Grounds Committee

✓ A.C. PATTERSON, CHAIRMAN
✓ HOWARD B. STROUD
MRS. F.H. MENDENHALL
DR. THOMAS J. HARROLD

Building Committee

TROUTMAN WILSON, CHAIRMAN
MARVIN PERRY
JOHN T. HURLEY

Public Relations Committee

✓ MRS. JOHN J. WILKINS III, CHAIRMAN
✓ MRS. CARLTON JAMES
MRS. FRANK DUDLEY *out of town*
ELY GUEN

Personnel Committee

✓ MRS. F.H. MENDENHALL, CHAIRMAN
W.W. WIER
MISS JANETTE BROWNING
CLINTON ADAMS

August 22, 1974

The Athens Regional Library Board met at the Regional Library on Thursday, August 22, 1974 at 4:00 p.m.

Present from Clarke County were H.L. Cofer, Jr., Mrs. F.H. Mendenhall, Mrs. John Wilkins, W.W. Wier, Mrs. Frank Dudley and John Hurley. Representing Oconee County was Mrs. Roland Harris. From Oglethorpe County, attending were Mrs. W.W. Moore and Miss Frances Durham. Mrs. Calvin Langford was present from Madison County. Miss Sarah Maret, director, was also present.

Chairman Cofer called the meeting to order and welcomed the members. He stated that he wished to bring the members up-to-date on the status of plans to extend library service to Franklin County. He said that he and Mrs. Stewart Brown, Jr., of Franklin County and Miss Maret had gone to Winder to see the mini-bookmobile which is in service in that region. He said that the Athens Regional Library together with Franklin County had purchased a step-van formally used as a traveling class room in Franklin County for \$1450.00, each paying \$725.00. This unit could be turned in on a new unit for use in the region. Both Ivy Truck Sales, Inc. and University Chevrolet had been visited to see what trucks they had which could be used as a bookmobile. A letter from Ivy's quoted a price of \$6,700.00 for a truck and for which they would allow \$2,500.00 for the step-van now owned by the region. He said he would look at what could be purchased in the Ford line trucks. He was authorized by the board to purchase the unit which he felt was the best buy for the region and was the most adaptable as a bookmobile. The purchase of the truck would have to be agreeable to the Franklin County Library Board.

Mrs. Mendenhall, Chairman of the Personnel Committee, reported that she had interviewed Mrs. Nancy Kemppinen, who is a graduate of Emory University Library School, for the position to supervise the Franklin County Libraries and to operate the bookmobile in the county. She said Mrs. Kemppinen is presently working part-time in the Regional Library and formally worked at the University of Georgia Library for two years. She recommended that Mrs. Kemppinen be approved by the Board provided she be approved by the Franklin County Library Board and the Georgia State Department of Education. The accepted her recommendation.

Mr. Cofer read a copy of the contract which would be submitted to the Franklin County Library Board for approval. This contract was based on one drawn up by the State Department of Education. The contract was discussed at length, item by item. Some few changes were suggested by the members. Mr. Wier moved that the contract as changed by the Board be approved for submission to the Franklin County Library Board. Motion seconded by Mr. Hurley and carried. A copy of the contract is attached to these minutes.

Miss Maret reported that the Library for the Blind has approached the Athens Regional Library and asked to set up a sub-regional library in our region for the handling of Library for the Blind materials. This consists of talking books and cassettes for use by the blind and physically handicapped. The library would be given 30,000 talking books and cassettes and would be housed here and distributed from this library. Our library would be responsible for the housing of the materials and for the

circulation of them to the users in this area which would consist of about eight or ten counties in this part of the state. It is hoped that by the beginning of the next fiscal year (July, 1975) up to \$25,000 in state funds would be available for the program in this region. At present no funds are allotted to the program. The library would be responsible for getting the readers and for supplying them with talking books. The salary of a person to take care of the service would be paid by the state. State financial assistance would be given on the basis of the number of readers served as well as the number of items circulated. The Board expressed an interest in having the service operate from the Athens Regional Library. After looking at the space required, it was decided that if some of the materials could be housed in other parts of the library rather than all housed in the central section of the adult services area that the library should express its interest in having the service located here.

The board adjourned to the adult section of the library to see what space could be allotted to the service.

The Chairman appointed the Chairman of the building committee to work with this project.

The meeting was adjourned.


Sarah E. Maret, Secretary

December 19, 1974

The Athens Regional Library Board met at the Regional Library on Thursday afternoon, December 19, 1974, at 4 o'clock.

Present were: Franklin County, Mrs. Roy McGarity, Madison County, Mrs. Calvin Langford and Mrs. Hiram Whitehead, Oconee County, Mrs. J. Swanton Ivy, Jr., Oglethorpe County, Mrs. W.W. Moore, and Clarke County, H.L. Cofer, Jr., Mrs. Frank Dudley, Archie Patterson, W.W. Wier, Thomas H. Milner, Jr., Mrs. F.H. Mendenhall, and Mrs. J.B. Neighbors. Also present was Miss Sarah Maret.

Chairman Cofer called the meeting to order and welcomed the members of the Board.

Minutes of August 22, 1974 meeting were read and approved.

Chairman Cofer called for reports from representatives of the counties present.

Mrs. McGarity, Chairman of the Franklin County Library Board, reported that the dedication of the new bookmobile was held on December 9 in the Lavonia Library. D.W. Brooks, who had contributed funds to help with the share Franklin County was due to raise in the purchase of the unit, was present for the dedication and gave an inspiring talk on the value of books and libraries to a community. Mrs. McGarity said that she had heard many favorable comments concerning the dedication which attracted a large number of persons. She said that Franklin County was very pleased to be a part of the Regional Library program.

Mrs. J. Swanton Ivy, Jr., chairman of the Oconee County Library Board, reported that in celebration of the county's

centennial year, the building of a new library had been chosen as the objective. Many fund raising activities have been engaged in and to date about \$41,000 has been raised. \$75,000 local funds will be needed to meet the amount anticipated from state funds. A number of industries and businesses have contributed to the fund and others have said they will make contributions after the first of the year. Projects undertaken by the library committee are the sale of Oconee County cookbooks, the sale of reproductions of Oconee County drawings of historical and current buildings of interest done by Mrs. Kate McDaniel and the sale of an Oconee County map, which will be available soon after the first of the year. She showed the cookbook to the group as well as the drawings. She read a letter from Governor Carter which stated that a gift of \$5,000 from his emergency fund, was enclosed for the building fund. This gift was made possible through the efforts of Senator Paul Broun in behalf of the library. A picture had been made of the presentation and will appear in the local paper as well as in the Athens papers. The Future Farmers of America had raised funds and had contributed \$100. Other youth groups have also made contributions.

Mrs. Ivy was congratulated on her very successful campaign and her plans to reach everyone in Oconee County and the surrounding area.

Mrs. Langford, Chairman of the Madison County Library Board, reported that the history of Madison County should be off the press after the first of the year and that the proceeds from the sale of the history would go to the library. A tea honoring the author of the history, Paul Tabor, would be held

about the middle of January.

Mrs. Moore, a member of the Oglethorpe County Library Board, reported that circulation of library materials had increased during the last few months in the Oglethorpe County Library. It was noted that Mrs. ~~Purdence~~ Marchman, longtime librarian of Oglethorpe, had resigned and that Mrs. Alice Paul had taken her place. Mrs. Paul has been working on a temporary basis for about a year.

Mr. Cofer reported that the new bookmobile had been equipped with shelves which had been removed from the 1957 unit now out of operation. He invited Board members to go to see the new bookmobile after the meeting. He said that the library had been offered only \$100 for the truck, but he felt that we should be able to get \$300 for it.

Miss Maret reported that at a meeting held recently in Atlanta, plans were made for library board members to go to Atlanta while the legislature is in session to ask for more state support for public libraries. Members present said they would contact their legislators before the legislature convenes and ask their support for libraries. Members agreed that each county in the region should be able to get two persons to go to talk with legislators in Atlanta.

There was no other business. Meeting adjourned.


Sarah E. Maret, Secretary